

Charter School Eligibility Determination Request for Participation in the State Insurance Benefits Program

Complete the form below and submit via mail or email.

S.C. PEBA EmployerServices@peba.sc.gov
 Attn: Legal Department
 202 Arbor Lake Drive
 Columbia, SC 29223

Section I: Employer information

Legal name of charter school: _____

Common/business name (if applicable): _____

Federal tax ID number: _____

State tax ID number: _____

Mailing address: _____

City: _____

State: _____

Zip: _____

Street address: _____

City and county: _____

State: _____

Zip: _____

Section II: Employee information

Number of employees: _____

Total number of covered lives: _____

Number of covered lives in each of the following categories:

_____ Active employees

_____ Dependents of active employees

_____ Retired employees

_____ Dependents of retired employees

_____ Former employees on COBRA

_____ Dependents on COBRA

_____ Survivors of deceased employees

_____ Former spouses

Section III: Sponsor

Sponsoring entity: _____

Section IV: Other participation in PEBA-administered benefits programs

Does the charter school participate in the South Carolina Retirement Systems?

No Yes If yes, what is the Employer Code? _____

Has the charter school previously participated in the State Insurance Benefits Program?

No Yes If yes, what was the Group Number? _____

Date of termination of prior coverage: _____

Section V: Requested effective date for coverage

Indicate the charter school's requested effective date for coverage under the State Insurance Benefits Program. This date should be at least six months from the date of this request. _____

Section VI: Authorized person information and certification

Name of authorized person submitting this request: _____

Title/position: _____

Phone number: _____

Email address: _____

My signature below certifies that I am authorized to make this eligibility request on behalf of my charter school's board and that all information provided herein is true and correct to the best of my knowledge.

Signature of authorized person: _____ Date: _____