

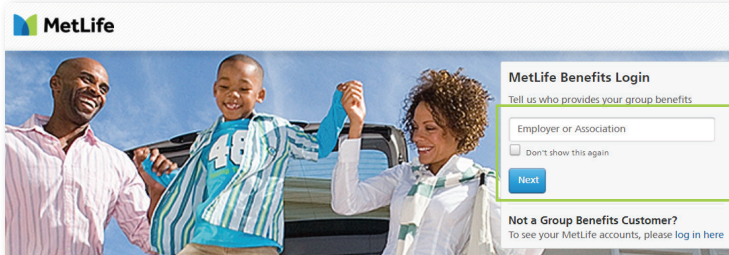
# How To Register On MyBenefits

MyBenefits provides you with a personalized, integrated and secure view of your MetLife delivered benefits. You can take advantage of a number of self-service capabilities as well as easy to access information. As a first-time user, you will need to register on MyBenefits by following the steps outlined below.

## Registration Process for MyBenefits:

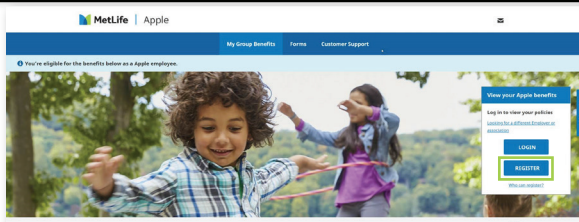
### STEP 1 – Provide a Group Name

Access MyBenefits at [www.metlife.com/mybenefits](http://www.metlife.com/mybenefits). Enter “South Carolina Public Employee Benefit Authority,” select it in the drop down and select “Next.” Save this URL to access your MyBenefits account in the future.



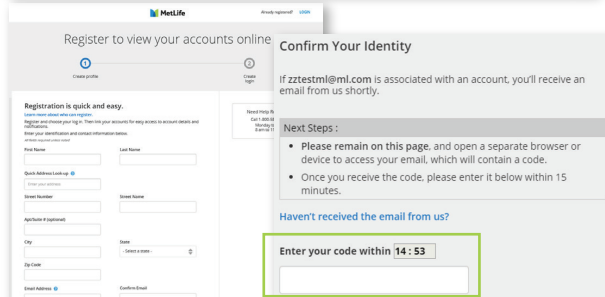
### STEP 2 – Register

Once you enter “South Carolina Public Employee Benefit Authority” on the MyBenefits homepage, then select “Register.” Note – Current users will select ‘Login’ and enter their username and password.



### STEP 3 – Enter Authentication Information

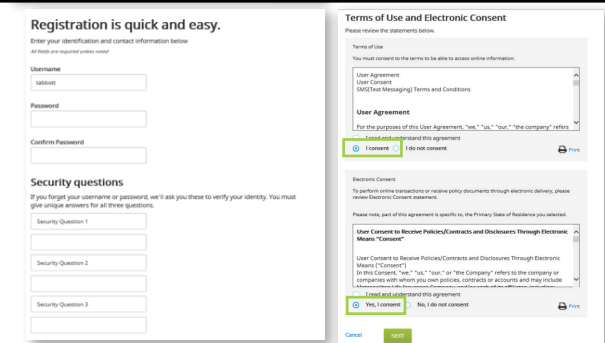
On the next screen, enter your name, address, phone number, email (required) and unique security identifiers to confirm your identity. You will then receive a security code, via email or text, that you will need to enter to continue the registration process.



### STEP 4 – Establish Account Credentials

You will be prompted to create a unique username and password for future access to MyBenefits, as well as choose and answer three identity verification questions that will be used in the event you forget your password.

In addition to reading and agreeing to the Terms of Use, you will be asked to opt into electronic consent.



### STEP 5 – Registration is Complete

Once you have completed the process a “Congratulations” message will display. You are now registered on MyBenefits. A registration confirmation email will be sent to the email address provided for your registration. You can access your account information immediately by selecting the “Go To My Account” button within the congratulations window.

