

Setting Up a New MyBenefits Account



MyBenefits is the fastest, most convenient way for subscribers covered by PEBA-administered insurance programs to manage their benefits. Enroll in MyBenefits today and start managing your insurance information.





Go to PEBA's website, <u>www.peba.sc.gov</u>, and select the MyBenefits button on the right side of the page.

Step 2



If you don't know your Benefits Identification Number (BIN), select Get My BIN and follow the instructions to retrieve it.

Step 3



To set up an account, select the Register button. Follow the five-step process to complete your registration.

Log in to MyBenefits 24/7 by entering your BIN, the last four digits of your Social Security number and your password.

- · Access your insurance benefits information.
- Update your contact information.
- Review and change your beneficiaries.
- Make changes to your coverage during the annual open enrollment period in October and some special eligibility situations.